**Sample letter from the university**

***noted on the Housing Project Information List***

**(must be on university letterhead)**

**Alpha Gamma Delta Foundation**

**Board of Trustees**

**c/o Executive Director**

**8710 N. Meridian St. Indianapolis, IN 46260**

**Ladies:**

**We understand the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ House Association (the "House Corporation") is engaged in a housing project to (construct, renovate and/or remodel) the housing it provides for the members of \_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter of Alpha Gamma Delta Fraternity on this campus.**

**We also understand your Foundation plans to make a grant to the House Corporation to fund certain expenses incurred in connection with the educational spaces in the house and in this regard, you have requested this letter.**

**Based on the above understanding, we hereby acknowledge, as a matter of policy, on behalf of the University, the following:**

**The University is committed to providing facilities for individual and group study, library facilities, and/or educational equipment (including the provision of computer and internet access in University dormitories and other buildings) to students living both on and off its campus. The educational facilities at the chapter house, including study rooms, library facilities, and/or specialized areas, such as computer rooms and house wide computer and internet access, drafting rooms, laboratories and other instructional areas, are similar in nature to those provided by the University. As a result, the provision of these additional facilities will:**

* **Relieve the University of the burden of providing such facilities to students who are members of the chapter;**
* **Supplement the resources of the University by providing additional equipment and facilities; and**
* **Alleviate the current use of the University's existing facilities by providing an alternative**

**source for members of the chapter and guests.**

**We also wish to confirm \_\_\_\_\_ % of our undergraduate population belongs to a fraternity or sorority and \_\_\_\_\_ % of our undergraduate population reside in a fraternity or sorority chapter house.**

**Sincerely,**

**(Signed by authorized university official)**