



# Fighting Hunger Grant Application Guide



The Alpha Gamma Delta Foundation proudly supports the philanthropic focus of Alpha Gamma Delta—**fighting hunger**. The Foundation provides grants to **nonprofit organizations** throughout the **United States** and **Canada** who fight hunger in our communities. Grantable programs may include, but are not limited to local food pantries, food banks, and meal assistance programs for children, families, seniors **and more**.

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For more information on Alpha Gamma Delta and how our members fight hunger in their communities, visit [alphagammadelta.org](http://alphagammadelta.org). To learn more about the Alpha Gamma Delta Foundation, visit [alphagammadeltafoundation.org](http://alphagammadeltafoundation.org).

# Key Dates

Application Opens	December 1, 2023
Application Due	January 31, 2024 11:59 p.m., ET
Selection Notification	On or around May 1
Recipient Final Grant Report Due	October 31, 2024 11:59 p.m., ET

## Program Description

The Alpha Gamma Delta Foundation provides grants to nonprofit organizations throughout the United States and Canada that fight hunger in their communities. These grants are intended for U.S. 501(c)(3) and Canadian NPO organizations. They are not available for individuals, academic or scientific research, endowments, or to be used in direct lobbying expenses to influence legislation or elections.

Grants are focused on three strategic areas:

- Direct food assistance or food distribution in communities
- Food rescue
- Nutrition education related to food assistance

***Grants are awarded up to \$10,000 per program or project. The Alpha Gamma Delta Foundation receives approximately 120 completed applications per grant cycle. Due to the finite resources of the Alpha Gamma Delta Foundation, the average grant recipient receives \$5,000.***



## Eligibility Requirements

Grant recipients must be nonprofit U.S. 501(c)(3)/Canadian NPO organizations whose mission is to fight hunger, rescue food, address food insecurity, provide hunger relief in local communities, or provide nutritional education related to food assistance.

Grant recipients must provide clear program/project goals, budget, timeline and additional information supporting proof of program/project viability.

Grant applicants must provide a U.S. Form 990 or Form 990-EZ/Canadian Form T3010 within the application's appropriate section(s) (including all schedules).

Grants are not awarded to:

- Organizations or programs based outside of the United States or Canada
- Individuals, including scholarships, loans or sponsorships
- Organizations who limit services to members of one religious group or whose services propagate a religious faith or creed
- Political organizations and those having the primary purpose of influencing the legislation or promotion of an ideological view.



## Grant Selection

Grants are evaluated and awarded according to the Alpha Gamma Delta Foundation Fighting Hunger Grant Evaluation Matrix.

An organization may receive more than one grant per program cycle if each grant funds a different program/project.

## Selection Criteria

Grants may be awarded on the following criteria, which include but is not limited to:

- Are a local affiliate of recognized Alpha Gamma Delta national partners
- Have a collaborative volunteer relationship with a local Alpha Gamma Delta collegiate chapter or alumnae chapter/club in their community
- Mission or vision of grantee organization
- Demonstrated good financial standing as indicated by its most recent U.S. Form 990/ Canadian Form T-3010
- Organizational reports indicate at least six (6) months of operational reserves
- Target populations and geographical areas served
- Purpose of program/project
- Innovative programs/projects or new initiatives
- Direct results of program/project and measurement tools utilized
- Explanation of program/project sustainability over time



# Application Tips

## Read Instructions

Please review this Application Guide and what is required in the application carefully. Failure to follow instructions may result in ineligibility.

## Plan Ahead

Create your account in SmarterSelect. *We recommend creating your SmarterSelect account with a general email for your organization (e.g., info@YourOrg'sName.org) to prevent lost application notifications due to staff turnover.*

Preview the application carefully, reviewing the requirements and questions in advance. Helpful information to have when you apply includes:

- Your most recent tax filings (including all schedules)
- Any program/project demographic information
- Relevant timelines or program/project goals
- Volunteer information, including contact information for Alpha Gamma Delta collegiate chapters or alumnae chapters/clubs involved with your organization
- Program/project assessment and evaluation materials
- Program/project budget documents

## Test the Online Application System

Become comfortable using the SmarterSelect application system in advance of the deadline. The SmarterSelect system is very busy early in the calendar year, so we recommend completing your application before the due date.

## Proofread

You are responsible for proofreading your application for accuracy before submitting your application. You may not make changes to your submitted application.

## Meet All Deadlines

The Alpha Gamma Delta Foundation does not accept late materials for any reason, including problems with your computer or the SmarterSelect system.

# Notification Process

On or around the selection notification date, the Alpha Gamma Delta Foundation notifies Fighting Hunger Grant applicants by email. *Again, organizations should use a general email when*

"Alpha Gamma Delta Foundation is such a valuable partner to Food Lifeline. You help us provide food assistance to approximately 700,000 people – including more than 210,000 children – every year through a food distribution network."

*Food Lifeline, Seattle, Washington*

creating a SmarterSelect account. Following emails, a notification letter accompanies grant funds for recipients only.

Those not selected to receive a grant are notified via email. **Notification emails are sent to the individual listed on your application.**

Applicants who do not receive a notification (either by email or mail) by June 1 should check their spam email and then contact the Foundation Office via email or call 317.663.4242 regarding their selection status.

If you are not selected as a Fighting Hunger grant recipient, please consider applying again next year. The applicant pool varies each year.

## Recipient Requirements

Recipients are required to complete a final grant report within 90 days of program/project completion or by October 31, 2024, whichever comes first.

The preliminary selection notification letter provides information about the final grant report.

Failure to complete the final grant report may result in disqualification from receiving a future grant.

***Please allow the Alpha Gamma Delta Foundation approximately six (6) weeks to process and mail your grant.***

"Our food pantry numbers have gone up 367% because of COVID. The funding we get from organizations like the [Alpha Gamma Delta] Foundation is critical to making sure that families are fed."

*Metrocrest Services, Farmers Branch, Texas*

## Questions?

For Program Questions (including questions related to eligibility, application requirements, key dates and deadlines), please email the Alpha Gamma Delta Foundation or call them at (317) 663-4242.

For Technical Questions (including system access, navigation, document uploads, etc.), please email SmarterSelect.